Plattekill Public Library
Regular Board Meeting Minutes
June 10, 2025

The meeting was called to order at 7:03 p.m. with the Pledge of Allegiance.
Present: William Farrell, President; Joseph Egan, Vice President; Mark Cambalik, Trustee; David Padilla, Trustee; George Hickey, Trustee; Darren Lanspery, Director; Mayleen Torres-Rivera, Bookkeeper; Donna Ebanks, Secretary
Excused: Trustees Betty Diorio and John Reynolds
Public Comment: None **Correspondence: None**

Financial Report:
The Treasurer's report was read and discussed.

→ *Motion to transfer $16,500 from the contingency fund to the general savings account to cover the cost of the Nugent & Haeussler audit was made by J. Egan and seconded by D. Padilla. All were in favor: motion passed.
*MOTION WITHDRAWN by J. Egan and seconded by G. Hickey; all were in favor.

→ Motion to approve the transfer of $5,000 from the contingency fund to the general checking account was made by G. Hickey and seconded by M. Cambalik. All were in favor: motion passed.

→ Motion to approve the transfer of $11,500 from the contingency fund to the general savings account to cover the Nugent & Haeussler bill was made by M. Cambalik and seconded by G. Hickey. All were in favor: motion passed.

→ Motion to approve payment by credit card in the amount of $1,737.72 for the library's annual QuickBooks subscription was made by M. Cambalik and seconded by G. Hickey. All were in favor: motion passed.

→ Motion to approve payment of the exact amount of the Central Hudson bill that will arrive after this Board meeting was made by G. Hickey and seconded by M. Cambalik. All were in favor: motion passed.

→ Motion to approve voiding the $7,000 Ingraham purchase order in it's entirety, and transferring the $7,000 to the Amazon purchase order was made by G. Hickey and seconded by D. Padilla. All were in favor: motion passed.

→ Motion to approve payment of the bills pending audit was made by D. Padilla and seconded by M. Cambalik. All were in favor: motion passed.

→ Motion to approve the May 2026 payroll was made by M. Cambalik and seconded by G. Hickey. All were in favor: motion passed.

→ Motion to approve the transfer of $25,000 from the savings account to the general checking account was made by D. Padilla and seconded by G. Hickey. All were in favor: motion passed.

→ Motion to enter executive session at 7:50 pm with the Director's and the Treasurer's participation to discuss the Nugent & Haeussler, PC 2026 financial audit was made by W. Farrell and seconded by G. Hickey. All were in favor: motion passed.

The Board returned from executive session at 8:05 PM.

→ Motion to approve the corrective action plan as detailed in the audit report was made by G. Hickey and seconded by M. Cambalik. All were in favor: motion passed.

Secretary's Report:

→ Motion to accept May 13, 2026, Regular Board meeting minutes was made by W. Farrell and seconded by D. Padilla; G. Hickey abstained. All others were in favor: motion passed.

Director's Report:

- Will installed a new mailbox, replacing the one damaged by snowplows during the winter
- Loose carpet in adult room was glued to the floor also done by Will
- Scheduling the installation of the new electrical box is in progress with a tentative date of July 20
- Septic bid notice was posted in the newspaper this week
- Annual Financial Report and the 990-tax return have been completed, approved by Darren, and filed by Nugent and Haeussler
- Audit completed by Nugent and Haeussler
- Summer Reading Program kickoff event will take place on June 18. Staff have been promoting the summer reading program at the elementary school and students have been given information to take home
- America 250 program planned for 6/29. Local author and Gardiner Historian AJ Schenkman will do a presentation on Ulster County during the time of the American Revolution
- Craft program celebrating America 250 is planned for children

→ Motion to approve paying the staff on the day the library is closed for electrical updates was made by J. Egan and seconded by M. Cambalik. All were in favor: motion passed.

→ Motion to approve hiring Devon Hauser for a part-time clerk position at $16 per hour was made by W. Farrell and seconded by G. Hickey. All were in favor: motion passed.

→ Motion to approve hiring Lauren Cambalik for a seasonal summer part-time clerk position was made by J. Egan and seconded by W. Farrell; M. Cambalik abstained. All others were in favor: motion passed.

Committee Reports:
No committee meetings were held.

Unfinished Business: The Board discussed the following item
Septic system
New building update

New Business: The Board discussed the following items
Air Conditioner mini splits – 3 units for library
Stairlift
Library closure for July 4th

→ Motion to accept the lowest bidder for the mini-splits installation was made by J. Egan and seconded by D. Padilla. All were in favor: motion passed.

→ Motion to approve One-On-One Mobility stairlift company to remove the current stairlift and install a new unit for $6,205.00 was made by M. Cambalik and seconded G. Hickey. All were in favor: motion passed.

→ Motion to close the library on Saturday, July 4th, and pay the staff normally scheduled to work that day was made by G. Hickey and seconded by D. Padilla. All were in favor: motion passed.

Adjournment: → Motion to adjourn at 8:44 pm.

Respectfully submitted by:
Donna Ebanks
Board Secretary