

Plattekill Public Library  
Regular Board Meeting Minutes  
May 13, 2026

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance.

Present: William Farrell, President; Joseph Egan, Vice President; Mark Cambalik, Trustee; David Padilla, Trustee; John Reynolds, Trustee; Darren Lanspery, Director; Mayleen Torres-Rivera, Bookkeeper; Donna Ebanks, Secretary

Excused: Betty Diorio, Trustee; George Hickey, Trustee

**Public Comment: None**

**Correspondence: None**

**Financial Report:**

The Treasurer's report was read and discussed.

- Motion to approve the checks pending audit was made by M. Cambalik and seconded by D. Padilla. All were in favor: motion passed.
- Motion to approve the April 2026 payroll was made by D. Padilla and seconded by J. Egan. All were in favor: motion passed.
- Motion to approve the following recommended transfers from savings account: \$10,000 to the corporate checking account; and \$30,000 to the payroll account, was made by D. Padilla and seconded by M. Cambalik. All were in favor: motion passed.
- Motion to approve the Cross Landscaping purchase order in the amount of \$3,250 was made by J. Egan and seconded by J. Reynolds. All were in favor: motion passed.
- Motion for the two CDs coming due in June: \$200,000 CD will be reinvested, and funds from the \$100,000 will go back into the savings account was made by M. Cambalik and seconded by D. Padilla. All were in favor: motion passed.

**Secretary's Report:**

- Motion to accept April 8, 2026, Regular Board meeting minutes was made by M. Cambalik and seconded by D. Padilla; M. Cambalik abstained. All others were in favor: motion passed.

**Director's Report:**

**Discussions**

Annual Report to the State Library was reviewed and discussed

Plattekill Public Library annual Report to the Community was reviewed and discussed

Darren informed the Board that he is on call for jury duty for the month of June

- Motion to approve the Annual Report was made by J. Egan and seconded by M. Cambalik. All were in favor: motion passed.

- Motion to approve the Plattekill Public Library Report to the Community was made by M. Cambalik and seconded by D. Padilla. All were in favor: motion passed.
- Informational pamphlets along with a display related to composting has been added to the Community Room by the Ulster County Resource Recovery Agency to highlight Compost Awareness Week
- Annual Report has been completed. Statistics were good showing an increase in overall circulation; 3000 participants in programs; addition of 250 new library cards
- Preparation for programs and activities related to the 250<sup>th</sup> anniversary of the signing of the Declaration of Independence has begun. This will include a presentation on June 29 by local author AJ Schenkman, related to Ulster County in the time of the revolution. Children's programs are also planned
- Nugent and Haeussler audit is in progress with an expected completion date of May 15
- Annual Financial Report was finalized by Nugent and Haeussler; it has been certified and sent to the state; work on the 990-tax document is still in progress
- Technology work was completed in the adult room related to the clean up of dangling and exposed wires; this will make the public computer area safer for patrons

**Committee Reports:**

Building and Grounds Committee met on May 5 and May 13, and the Policy Committee met on May 11; respective chairs John Reynolds and David Padilla briefed the Board.

- Motion to approve the Capital Electric quote not to exceed the amount of \$3,500 was made by W. Farrell and seconded by D. Padilla. All were in favor: motion passed.
- Motion to approve the \$1,700 Creighton Manning quote for the traffic study required by the Department of Transportation was made by W. Farrell and seconded by J. Reynolds. All were in favor: motion passed.
- Motion to accept the revised Community Room Policy and the Patron Code of Conduct Policy was made by J. Egan and seconded by J. Reynolds. All were in favor: motion passed.

**Unfinished Business: The Board discussed the following item**

The Library Ambassadors met on April 30

**New Business: The Board discussed the following items**

Electrical box

Facility Plan

Posted outdoor sign noting prohibited activities on library property

Annual Report and the Report to the Community were discussed during the Director's Report

Additional part-time clerk position

- Motion to approve the 2026 Facility Plan was made by M. Cambalik and seconded by D. Padilla. All were in favor: motion passed.
- Motion to approve an additional part-time clerk position for 5 to 10 hours per week at \$16 per hour was made by J. Reynolds and seconded by D. Padilla. All were in favor: motion passed.

**Adjournment:** → Motion to adjourn at 8:34 pm.

Respectfully submitted by:

Donna Ebanks  
Board Secretary