

Plattekill Public Library
Regular Board Meeting Minutes
December 10, 2025

The meeting was called to order at 7:01 p.m. with the Pledge of Allegiance.

Present: William Farrell, President; Joseph Egan, Vice President; Mark Cambalik, Trustee; David Padilla, Trustee; George Hickey, Trustee; Darren Lanspery, Director; Mayleen Torres-Rivera, Bookkeeper; Donna Ebanks, Secretary

Excused: Trustees John Reynolds and Betty Diorio

Public Comment: None

Correspondence: None

Financial Report:

The Treasurer's report was read and discussed.

- Motion to move the funds from the matured \$75,000 CD into the contingency fund was made by J. Egan and seconded by W. Farrell. All were in favor: motion passed.
- Motion to reinvest the \$100,000 CD upon maturity into a 3-month or 6-month CD based on which option is offering the highest interest rate, was made by J. Egan and seconded by G. Hickey. All were in favor: motion passed.
- Motion to leave the following remaining balances in their respective accounts: \$2,827.96 in the debit card account; \$1,446.75 in the checking account; \$15,194.11 in the payroll account, and to transfer \$20,000 from savings into the contingency fund was made by J. Egan and seconded by D. Padilla. All were in favor: motion passed.
- Motion to approve the payroll for the month of November 2025, was made by M. Cambalik and seconded by G. Hickey. All were in favor: motion passed.
- Motion to approve the checks pending audit was made by D. Padilla and seconded by G. Hickey. All were in favor: motion passed.
- Motion to approve the following recommended transfers from the savings account: \$10,000 to the corporate general checking account; \$20,000 to the payroll account, and \$10,000 from the capital savings to the capital checking was made by D. Padilla and seconded by M. Cambalik. All were in favor: motion passed.
- Motion to approve the \$1,200 Purchase Order for Norstrand Home Improvement was made by M. Cambalik and seconded by G. Hickey. All were in favor: motion passed.

Secretary's Report:

→ Motion to accept November 12, 2025, Regular Board meeting minutes was made by G. Hickey and seconded by M. Cambalik. All were in favor: motion passed.

Director's Report:

- Ultraviolet light for water purification is in the process of being set up
- W. Farrell fixed the plumbing issue in the upstairs patron bathroom
- J. Egan helped with phone lines and connected fax line directly to the upstairs fax machine
- Property tax exemption forms have been submitted to the Town Assessor
- Library has signed up to offer the Central Hudson Boost program to our patrons. Kits will be available for loan and will work with smartphones (Androids and iPhones) to determine the energy efficiency of homes; more info will be available when program is rolled out in 2026
- Reminder: all Trustees are required to complete two hours of training by the end of the year

Committee Reports:

Plans and Operations Committees met on December 17, 2025, Chair M. Cambalik briefed the Board.

Unfinished Business: The Board discussed the following items

- Water treatment and flow testing
- Full discussion on end of year budget items

New Business: The Board discussed the following items

- Countywide library budget/election vote date
- Scheduling an audit

→ Motion to hold the trustee election and budget vote on the third Tuesday of September as recommended by the Ulster County Library Association and in coordination with Ulster County was made by M. Cambalik and seconded by G. Hickey. All were in favor: motion passed.

Adjournment: → Motion to adjourn at 8:20 pm.

Respectfully submitted by:

Donna Ebanks
Board Secretary