

Plattekill Public Library  
Regular Board Meeting Minutes  
September 10, 2025

The meeting was called to order at 7:02 pm with the Pledge of Allegiance.

Present: William Farrell, President; Joe Egan, Vice President; Mark Cambalik, Trustee; David Padilla, Trustee; George Hickey, Trustee; Betty Dorio, Trustee; Darren Lanspery, Director; Mayleen Torres-Rivera, Treasurer; Donna Ebanks, Secretary

**Excused:** John Reynolds, Trustee

**Public Comment: None**

**Correspondence: None**

**Financial Report:**

**Treasurer's report was read and discussed:**

- Motion to approve the payroll for the month of August 2025, was made by M. Cambalik and seconded by G. Hickey. All were in favor: motion passed.
- Motion to approve payment of the bills pending audit was made by J. Egan and seconded by B. Diorio. All were in favor: motion passed.
- Motion to approve the following transfers from the savings account: \$10,000 to the corporate general checking account; \$25,000 to the payroll account; \$25,000 to the contingency account, and \$10,000 from the capital savings to the capital checking was made by B. Diorio and seconded by D. Padilla. All were in favor: motion passed.
- Motion to reinvest for three (3) months the \$100,000 CD that matured on August 31, 2025, was made by D. Padilla and seconded by J. Egan. All were in favor: motion passed
- Motion to deposit into the savings account the \$100,000 CD that is maturing on September 24, 2025, was made by D. Padilla and seconded by M. Cambalik. All were in favor: motion passed.

**Secretary's Report:**

- Motion to accept August 13, 2025, Regular Board meeting minutes was made M. Cambalik and seconded by G. Hickey. All were in favor: motion passed.

**Director's Report was read and discussed:**

- Ultraviolet lights for water purification in process of being set up
- Library "Food Fight," food drive in cooperation with the Ulster County Library Association, is ongoing. Most libraries in Ulster County are participating
- Plattekill Day is September 20; staff, Board members, and Friends will be on hand to promote the library and plans for the new building. Crafts for children, a scavenger hunt, and books for sale will be offered

- **Summer Reading Program**

- **Final numbers:**

- Total registration – 200
    - Children – 175
    - Teens – 13
    - Adults – 12
  - Optimum and Mark have been working to resolve issues with our fax and phone lines
  - Mark resolved issues with the printer in the office

**Committee Reports:**

The Policy Committee met on September 4; Chair David Padilla briefed the Board.

The Plans and Operations Committee met on September 9; Chair Mark Cambalik briefed the Board.

The Building and Grounds Committee met on September 9; In Chair John Reynolds' absence, Will Farrell briefed the Board.

- Motion to accept the Capital Reserve Fund Policy was made by M. Cambalik and seconded by J. Egan. All were in favor: motion passed.
- Motion to accept the Audit and Finance Review Policy was made by B. Diorio and seconded by M Cambalik. All were in favor: motion passed.
- Motion to accept the Check Acceptance Policy was made by J. Egan and seconded by M. Cambalik. All were in favor: motion passed.

**Unfinished Business Discussions:**

- Vote/Election timeline items
- Absentee ballots available since September 9, 2025
- Election Inspectors are confirmed
- Laura Dougherty confirmed as Chairperson of the Election
- Notary is confirmed
- Water treatment testing

**New Business Discussions:**

- Motion to enter Executive Session at 8:34 pm, regarding personnel and with the Director's participation, was made by W. Farrell and seconded by G. Hickey. All were in favor: motion passed.

The Board returned from Executive Session at 8:57 pm.

**Adjournment:**

- Motion to adjourn was made at 8:57 pm.

Respectfully submitted by:

Donna Ebanks  
Board Secretary