

Plattekill Public Library
Regular Board Meeting Minutes
March 12, 2025

The meeting was called to order at 7:02 pm with the Pledge of Allegiance.

Present: William Farrell, President; John Reynolds, Trustee; David Padilla, Trustee; Betty Diorio, Trustee; Darren Lanspery, Director; Mayleen Torres-Rivera, Treasurer; Donna Ebanks, Secretary
Excused: Joe Egan, Vice President; Mark Cambalik, Trustee; George Hickey, Trustee

Public Comment: None

Correspondence: None

Addition to Agenda: Tree Work

W. Farrell discussed the need for tree maintenance work on the library grounds.

- Motion to have The Wood Shop remove dead branches from two trees at a cost not exceeding \$1,500, was made by W. Farrell and seconded by J. Reynolds. All were in favor: motion passed.

Financial Report:

Treasurer's report was read and discussed:

- Motion to invest \$100,000 from the contingency fund into a 3-month CD, was made by W. Farrell and seconded by J. Reynolds. All were in favor: motion passed.
- Motion to approve payment of the bills pending audit was made by W. Farrell and seconded by D. Padilla. All were in favor: motion passed.
- Motion to approve the payroll for the month of February 2025, was made by D. Padilla and seconded by W. Farrell. All were in favor: motion passed.
- Motion to approve the following transfers from the savings account: \$2,000 to the debit card account; \$10,000 to the corporate general checking account; \$25,000 to the payroll account; and \$86,993 to the contingency account was made by D. Padilla and seconded by J. Reynolds; all were in favor.

Secretary's Report:

- Motion to accept February 12, 2025, Regular Board meeting minutes was made by W. Farrell, and seconded by J. Reynolds. All were in favor: motion passed.

Director's Report was read and discussed:

- Nonworking stairlift lever has been repaired
- 2024 Annual Report has been completed; program attendance was over 3,000, up 15% from the previous year; circulation of electronic items increased by 10%
- Library Staff once again participated in the Plattekill Elementary School STEAM Night event; children enjoyed creating lemon volcanoes

- DVDs were weeded as space issues limit the number of DVDs that can be stored on shelves, this clears room for newer, more popular items
- Space issues necessitate that books continue to be shifted; some items will remain on carts due to lack of shelf space
 - Motion to accept the 2024 Annual Report was made by B. Diorio and seconded by J. Reynolds. All were in favor: motion passed.

Committee Reports:

None

Unfinished Business Discussions:

- Architect meetings
- Well

New Business Discussions:

- 2024 Annual Report – this item was discussed during the Director’s report
- Tree work was discussed at the start of the Board meeting
- Existing Building Renovations
- New Septic System

Adjournment: Motion to adjourn at 8:35 pm

Respectfully submitted by:

Donna Ebanks
Board Secretary