

Plattekill Public Library
Regular Board Meeting Minutes
September 11, 2024

The meeting was called to order at 7:03 p.m. with the Pledge of Allegiance.

Present: William Farrell, President; Joseph Egan, Vice President; Mark Cambalik Trustee; John Reynolds, Trustee; Jasmine Vazquez, Trustee; Betty Diorio, Trustee; Darren Lanspery, Director; Mayleen Torres-Rivera, Bookkeeper; Donna Ebanks, Secretary

Excused: David Padilla, Trustee

Public Comment: None

Correspondence: None

Financial Report:

The Treasurer's report was read and discussed.

**Amendment to the August 2024 minutes, fourth motion under the heading of Financial Report:*

- **Motion to disperse the funds from the CD that comes due this month as follows: \$100,000 to the general operating account; and \$100,000 to the capital fund was made by J. Egan and seconded by W. Farrell. All were in favor: motion passed.*
- Motion to open a separate checking account for the capital fund transferring money as needed when we have bills coming due was made by M. Cambalik and seconded by J. Reynolds. All were in favor: motion passed.
- Motion to approve the August 2024 payroll was made by M. Cambalik and seconded by B. Diorio. All were in favor: motion passed.
- Motion to approve the checks pending audit was made by J. Egan and seconded by M. Cambalik. All were in favor: motion passed.
- Motion to approve the recommended transfers from the savings account: \$1,000 to the M&T debit card account; \$15,000 to the general checking account; and \$20,000 to the payroll account was made by J. Reynolds and seconded by J. Vazquez. All were in favor: motion passed.

Secretary's Report:

- Motion to accept the August 14, 2024, Regular Board Meeting minutes as amended, was made by B. Diorio and seconded by M. Cambalik. All were in favor: motion passed.

Director's Report:

The Director's report was read and discussed.

- The outdoor electronic sign was installed
- Furnaces have been cleaned

- Ulster County Library Association collaborative food drive is ongoing and will run until October 19
- Plattekill Library will receive a check for \$46 in proceeds from Hannaford's Community Bag nonprofit fundraising program
- MHLS membership meeting is on October 25; all trustees are invited to attend
- A new patron notices program, LX Starter, has been rolled out. This will enable us to promote resources when we send notifications to patrons
- Our Summer Reading Program concluded with 201 registrants and program attendance was over 500
- Darren informed the Board that a candidate has been selected to fill the open clerk position
 - Motion to hire Diana Justus as a part-time clerk to work 15 to 20 hours per week, was made by J. Reynolds and seconded by J. Egan. All were in favor: motion passed.

Committee Reports

Plans & Operations met on September 11th; Committee Chair M. Cambalik briefed the Board.

- Motion to accept the Allen Ross contract as architects for the addition to the library building was made by B. Diorio and seconded by J. Vazquez. All were in favor: motion passed.

Unfinished Business: The Board discussed the following items

- Playground equipment from the Town park is now stored at the library
- New outdoor electronic sign
- Eagle Scout project

New Business: The Board discussed the following items

- Library book drop at Aloha Acres senior mobile home park
- Policy and procedures regarding the lending of adult content materials

Adjournment: → Motion to adjourn at 8:52 pm.

Respectfully submitted by:
Board Secretary
Donna Ebanks