

Plattekill Public Library
Regular Board Meeting Minutes
May 14, 2024

The meeting was called to order at 7:03 p.m. with the Pledge of Allegiance.

Present: William Farrell, President; Joseph Egan, Vice President; Mark Cambalik, Trustee; Jasmine Vazquez; Trustee; David Padilla, Trustee; Betty Diorio, Trustee; Darren Lanspery, Director; Mayleen Torres-Rivera, Bookkeeper; Donna Ebanks, Secretary

Excused: John Reynolds, Trustee

Correspondence: Memorandum from Town of Plattekill Supervisor Dean DePew, stating that the Town Board has approved waiving the \$500 proposed library building expansion site plan fee.

Public Comment: None

Financial Report:

The Treasurer's report was read and discussed.

- Motion to approve the April 2024 payroll was made by M. Cambalik and seconded by J. Vazquez. All were in favor: motion passed.
- Motion to approve the checks pending audit was made by D. Padilla and seconded by J. Egan. All were in favor: motion passed.
- Motion to approve the following recommended transfers from the savings account: \$2,000 to the M&T debit card account; \$40,000 to the general checking account; and \$30,000 to the payroll account; was made by M. Cambalik and seconded by D. Padilla. All were in favor: motion passed.
- Motion to deposit \$100,000 from the CD that is maturing on May 21 into the operating fund; and from the CD coming due on June 11, in the amount of \$202,408, an amount of \$100,000 will go back into a 6-month CD, and the remaining \$102,408 plus additional interest will go into the operating account was made by J. Egan and seconded by D. Padilla. All were in favor: motion passed.
- Motion to approve the purchase order for Cross Landscaping 2024 lawn services for the amount of \$3,250 was made by W. Farrell and seconded by D. Padilla. All were in favor: motion passed.

Secretary's Report:

- Motion to accept the April 10, 2024, Regular Board Meeting minutes was made by J. Egan and seconded by D. Padilla; M. Cambalik abstained. All were in favor: motion passed.

Director's Report:

The Director's report was read and discussed.

- Will is continuing work on the library grounds and pollinator garden
- One bid was received from GNS Group for \$45,960 for the electronic outdoor sign

- Gordon’s Fire Equipment checked fire extinguishers; two upstairs units were replaced per maintenance schedule
- NYS budget final outcome for libraries: small percentage increase for state aid; library construction aid is a 10-million-dollar increase; NOVEL NY databases will be fully funded with a few additions to the current lineup
- Nugent and Haeussler completed the Annual Financial Report and the 990-tax form and they have been submitted to the state
- Fifteen thousand dollars in NY State Assembly funding for which Assemblymember Jacobson nominated the library has been received. It will be used to replace the library’s air conditioning system
- Summer Reading Program 2024 theme is Adventure Begins at Your Library; program kickoff is June 20 with face painter and storyteller
- The library will move over to a new online catalog called Discover in the next few weeks

Committee Reports:

- The Plans and Operations Committee met on April 18; May 1; and May 13. Committee Chair Mark Cambalik briefed the Board.
Note: A Special Board Meeting date was set for Wednesday, May 29 at 6 pm.
- The Building and Grounds Committee met on May 8. W. Farrell briefed the Board in Committee Chair John Reynold’s absence.

Unfinished Business:

Electronic Sign

- Motion to accept the GNS bid for \$45,960 for the outdoor electronic sign was made by J. Egan and seconded by D. Padilla. All were in favor: motion passed.

New Business:

2023 Report to the Community

2024 Facility Plan

Flag Pole

- Motion to approve the library’s 2023 Annual Report to the Community was made by D. Padilla and seconded by J. Egan. All were in favor: motion passed.
- Motion to approve the Facility Plan as presented was made by W. Farrell and seconded By D. Padilla. All were in favor: motion passed.

Adjournment: → Motion to adjourn at 8:41 pm was made by D. Padilla.

Respectfully submitted by:

Board Secretary

Donna Ebanks