

Plattekill Public Library
Regular Board Meeting Minutes
March 13, 2024

The meeting was called to order at 7:01 p.m. with the Pledge of Allegiance.

Present: William Farrell, President; Joseph Egan, Vice President; Mark Cambalik, Trustee; John Reynolds, Trustee; Jasmine Vazquez; Trustee; David Padilla, Trustee; Betty Diorio, Trustee; Darren Lanspery, Director; Mayleen Torres-Rivera, Bookkeeper; Donna Ebanks, Secretary

Public Comment: None

Correspondence: None

Financial Report:

The Treasurer's report was read and discussed.

- Motion to approve the February 2024 payroll was made by M. Cambalik and seconded by B. Diorio. All were in favor: motion passed.
- Motion to approve the checks pending audit was made by J. Egan and seconded by J. Vazquez. All were in favor: motion passed.
- Motion to approve the following recommended transfers from the savings account: \$2,000 to the M&T debit card account; \$10,000 to the general checking account; and \$20,000 to the payroll account; was made by J. Reynolds and seconded by D. Padilla. All were in favor: motion passed.
- Motion to approve the transfer of \$4,550 from the capital fund to the operating fund was made by J. Egan and seconded by M. Cambalik. All were in favor: motion passed.
- Motion to approve the following two checks made out to the Town of Plattekill: \$4,050 to be held in escrow and a \$500 Town fee was made by J. Egan and seconded by B. Diorio. All were in favor: motion passed.

Secretary's Report:

- Motion to accept the February 16, 2024, Regular Board Meeting minutes was made by D. Padilla and seconded by J. Vazquez. All were in favor: motion passed.

Director's Report:

The Director's report was read and discussed.

- Architect building walk-throughs are ongoing
- Updated MOU between MHLS and member libraries has been forwarded to the Board for review
- Director and staff will be attending STEAM night at Plattekill Elementary School to engage with students in creating lemon volcanoes and promote library resources
- A new staff computer was purchased with plans to replace one employee computer per year

Committee Reports:

- The Grants Committee met on February 20, Chair B. Diorio briefed the Board
- Personnel Committee met on March 7; Chair J. Egan briefed the Board
- Combined meeting of the Grants and Plans and Operations Committees met on March 13; respective Chairs B. Diorio and M. Cambalik briefed the Board

Unfinished Business:

The Board reviewed the bids for the outdoor electronic sign.

- Motion to put out a notification for rebids on the electronic sign was made by J. Egan and seconded by D. Padilla. All were in favor: motion passed.

New Business:

2023 Annual Report

Baked goods sale

The Board reviewed the library's 2023 Annual Report and discussed several items:

- Currently registered borrowers is at 3,312; this is a 6% increase over 2022
- Program attendance went up 175%
- SRP program attendance went up 75%
- Circulation of books went up 22.8%
- Public computer use is up by 30%

- Motion to approve the 2023 Annual Report was made by D. Padilla and seconded by J. Reynolds. All were in favor: motion passed.
- Motion to make recommendations to the Senior Club on the ingredients list for their proposed April 6, 2024 bake sale was made by J. Reynolds and seconded by D. Padilla. All were in favor: motion passed.

Adjournment: → Motion to adjourn at 8:50 pm was made by J. Reynolds.

Respectfully submitted by:

Board Secretary

Donna Ebanks