

Plattekill Public Library  
Regular Board Meeting Minutes  
December 13, 2023

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance.

Present: William Farrell, President; Joseph Egan, Vice President; Mark Cambalik, Trustee; John Reynolds, Trustee; Jasmine Vazquez, Trustee; David Padilla, Trustee; Betty Diorio, Trustee; Darren Lanspery, Director; Mayleen Torres-Rivera, Bookkeeper; Donna Ebanks, Secretary

**Public Comment: None**

**Correspondence: None**

**Addition to Agenda under New Business:** Discussion regarding a potential Eagle Scout project on the library grounds.

**Financial Report:**

The Treasurer's report was read and discussed.

- Motion to approve the November 2023 payroll was made by M. Cambalik and seconded by B. Diorio. All were in favor: motion passed.
- Motion to approve the following recommended transfers from the savings account: \$1,000 to the M&T debit card account; \$50,000 to the corporate general checking account; and \$25,000 to the corporate payroll account; and \$20,000 to the contingency account was made by J. Egan and seconded by D. Padilla. All were in favor: motion passed.
- Motion to approve the checks pending audit was made by W. Farrell and seconded by J. Egan. All were in favor: motion passed.
- Motion to leave the following balances in their respective accounts for January are as follows: \$2,805.85 in the M&T debit card; \$11,182.32 in the checking account; and \$11,988.36 in the payroll account was made by M. Cambalik and seconded by J. Reynolds. All were in favor: motion passed.

**Secretary's Report:**

- Motion to accept the November 8, 2023 Board meeting minutes was made by M. Cambalik and seconded by J. Reynolds. All were in favor: motion passed.

**Director's Report:**

The Director's report was read and discussed

- Library and Community Room furnaces have been cleaned
- Painting of the upstairs has been completed
- Handle, lock, and bar on the front door were replaced
- Library Advocacy Day is Wednesday, February 7. Darren will be attending; all Trustees are welcome to attend

- Vega (online catalog) has been released by MHLS. Bug fixes are in progress; we will roll it out to the public once this has been completed
- New Digital Navigators of the Hudson Valley round has been offered to local libraries. We've signed on with Donna as our contact again. When completed the library will receive \$500.
- Birds of Prey program is scheduled for Thursday, January 25

**Committee Reports:**

Plans and Operations met on 11/14 and 11/28; Chair Mark Cambalik briefed the Board

Personnel met on 12/7; Chair Joe Egan briefed the Board

Budget and Finance met on 12/7; Chair Will Farrell briefed the Board

- Motion to approve the adaptation to the employee handbook for the part-time workers' vacation time was made by J. Egan and seconded by B. Diorio. All were in favor: motion passed.

**Unfinished Business:**

None

**New Business:**

The Board discussed hiring Brooks & Brooks Land Surveying to represent the library in discussions with the Town Board.

Life Scout John Reynolds Jr. addressed the Board to present his proposal for installing a new flag pole and a veterans memorial bench on the library property as his project for achieving his Eagle Scout designation.

- Motion to approve Life Scout John Reynolds proposed Eagle Scout project to install a new flag pole and veterans memorial with a bench on the library property, was made by M. Cambalik and seconded by J. Egan; J. Reynolds abstained. All others were in favor: motion passed.

**Adjournment:** → Motion to adjourn at 8:24 pm was made by J. Egan.

Respectfully submitted by:

Board Secretary

Donna Ebanks