

Plattekill Public Library  
Regular Board Meeting Minutes  
November 8, 2023

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance.

Present: William Farrell, President; Joseph Egan, Vice President; Mark Cambalik, Trustee; David Padilla, Trustee; Jasmine Vazquez, Trustee; Darren Lanspery, Director; Mayleen Torres-Rivera, Bookkeeper; Donna Ebanks, Secretary

Excused: John Reynolds, Trustee; Betty Diorio, Trustee

**Public Comment: None**

**Correspondence: None**

**Financial Report:**

The Treasurer's report was read and discussed.

- Motion to approve the October 2023 payroll was made by M. Cambalik and seconded by D. Padilla. All were in favor: motion passed.
- Motion to approve the following purchase orders: Precise Details for \$1,000 for masonry work and Carlomagno Villena for library painting jobs, for \$1,800, was made by M. Cambalik and seconded by D. Padilla. All were in favor: motion passed.
- Motion to approve the following recommended transfers from the savings account: \$1,000 to the M&T debit card account; \$20,000 to the corporate general checking account; and \$20,000 to the corporate payroll account was made by J. Egan and seconded by D. Padilla. All were in favor: motion passed.
- Motion to approve the checks pending audit was made by D. Padilla and seconded by J. Vazquez. All were in favor: motion passed.
- Motion to renew the two CDs coming due in December; one on December 1 and another on December 6, for \$100,000 each for six months, was made by M. Cambalik and seconded by D. Padilla. All were in favor: motion passed.

**Secretary's Report:**

- Motion to accept the October 11, 2023 Board meeting minutes was made by J. Egan and seconded by J. Vazquez. All were in favor: motion passed.

**Director's Report:**

The Director's report was read and discussed

- Well pump is now working after a clog was cleared; the pump did not have to be replaced
- Masonry work on the porch was completed
- Painting of stairway walls is in progress

- Great Give Back food donation drive is completed. We gave over one hundred items to the Christian Community Deliverance Center food pantry
- Donna and I attended the Mid-Hudson Library System Annual Meeting in Hyde Park
- MHLS is set to roll out a new online catalog platform called Discovery on December 6; all staff are being trained on this new system.
- Halloween Scary Graveyard Obstacle Course event had over 200 people in attendance
- Pumpkin Painting event was enjoyed by close to 40 children
- Our bilingual storytime event, funded through an EDI grant from MHLS, was enjoyed by all attendees
- One day coat drive was hosted with the assistance of Marlboro High School students

### **Committee Reports:**

Committees met as listed below:

In the absence of Grants Committee Chair Betty Diorio and Building & Grounds Committee Chair John Reynolds, Will Farrell briefed the Board.

- Grants Committee met on October 17 and November 11
- Building and Grounds met on November 2

*Note: The B&G Committee determined that the public Narcan box will be secured to the new shed.*

- Motion to designate the Planning Committee to represent the library before the Town of Plattekill Planning Board for the new building expansion was made by W. Farrell and seconded by D. Padilla. All were in favor: motion passed.
- Motion to approve Cross Landscaping & Lawncare, Inc. for snowplowing services for the next two years at a cost of \$3400 per season was made by D. Padilla and seconded by M. Cambalik. All were in favor: motion passed.
- Motion to approve using Selective Insurance for building insurance for the year 2024 at a cost of \$4167.48 was made by D. Padilla and seconded by J. Egan. All were in favor: motion passed.
- Motion to accept the 2024 holiday calendar as written with 11 holidays was made by J. Egan and seconded by W. Farrell. All were in favor: motion passed.

### **Unfinished Business:**

The painting contract was discussed during the Director's report.

**New Business:**

- Approval of the 2024 Holiday Calendar and the two-year snow plowing contract were discussed under Committee Reports.
- The Board engaged in a discussion on the AED machine currently in the library.
  - Motion to pursue getting two new AED machines for the library building was made by W. Farrell and seconded by D. Padilla. All were in favor: motion passed.

**Adjournment:** → Motion to adjourn at 8:40 p.m. was made by D. Padilla.

Respectfully submitted by:

Board Secretary  
Donna Ebanks