

Plattekill Public Library
Regular Board Meeting Minutes
September 13, 2023

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance.

Present: William Farrell, President; Joseph Egan, Vice President; Betty Diorio, Trustee; Mark Cambalik, Trustee; John Reynolds, Trustee; Darren Lanspery, Director; Mayleen Torres-Rivera, Bookkeeper; Donna Ebanks, Secretary

Excused: Trustee David Padilla

Guest: Town Board Liaison to the library, Councilman James Fazio

Trustee J. Vazquez will be late

Representatives of the Ulster County Sheriff's Office:

Damon M. Alberts and Jessica Merck, representatives of the Ulster County Sheriff's Office, presented information to the Board on their initiative to install outdoor lifesaving Narcan Stations in public areas for emergency use.

7:15 p.m.: Trustee J. Vazquez arrived.

Addition to agenda under New Business: Use of Community Room and library grounds

Public Comment: None

Correspondence: None

Financial Report:

The Treasurer's report was read and discussed.

- Motion to approve the August 2023 payroll was made by J. Egan and seconded by M. Cambalik. All were in favor: motion passed.
- Motion to approve the checks pending audit was made by M. Cambalik and seconded by J. Egan. All were in favor: motion passed.
- Motion to approve the recommended transfers from the savings account: \$1,000 to the M&T debit card account; \$10,000 to the corporate general checking account; and \$20,000 to the corporate payroll account was made by J. Reynolds and seconded by M. Cambalik. All were in favor: motion passed.
- Motion to move \$10,000 from savings to the contingency fund was made by J. Egan and seconded by W. Farrell. All were in favor: motion passed.
- Motion to approve a new purchase order in the amount of \$310.00 for ID Label was made by M. Cambalik and seconded by J. Reynolds. All were in favor: motion passed.

Secretary's Report:

- Motion to accept August 9, 2023, Regular Board Meeting minutes was made by J. Egan and seconded by J. Reynolds. M. Cambalik and J. Vazquez abstained. All others were in favor: motion passed.

Director's Report:

The Director's report was read and discussed.

- Library's 50th Anniversary Celebration scheduled for September 9th was postponed due to inclement weather
 - W. Farrell continues to work on beautifying the library grounds
 - Plans for the fence, electronic sign, and painting of the adult room are ongoing
 - Budget Vote and Trustee Election is scheduled for September 19th from 12 pm to 9 pm
 - We are participating in a cooperative "Food Fight" with other Ulster County libraries. Nonperishable food items will be collected up until October 21 and then given to local food pantries
 - The third public forum related to the proposed building expansion is scheduled for September 18
 - Modena School Reunion went very well. About 15 alumni returned for this event
 - Final numbers for the Summer Reading Program are as follows: 144 children; 22 teens; and 11 adults for a total of 177 registrants. 66 prizes were given out
 - The Friends will once again host a table at Town of Plattekill Day; Darren will be present at that event
- Motion to hire Emma Zwickel as a part-time clerk for 15-20 hours per week was made by J. Reynolds and seconded by B. Diorio. All were in favor: motion passed.

Committee Reports:

The Plans and Operations Committee met on August 14 and 28. Committee Chair Mark Cambalik briefed the Board.

Unfinished Business:

- Discussion on the new date for the library's 50th Anniversary Celebration
 - All items for the Budget Vote & Trustee Election are in place
- Motion to approve Saturday, October 7th as the date for the 50th Anniversary Celebration was made by J. Egan and seconded by J. Reynolds. All were in favor: motion passed.

New Business:

Discussions

- The safe use of library playground equipment
- Pets on library grounds

→ Motion to conditionally approve having an emergency Narcan Station installed on the library property was made by J. Egan and seconded by W. Farrell. All were in favor: motion passed.

Adjournment: → Motion to adjourn at 8:47 p.m. was made by M. Cambalik.

Respectfully submitted by:

Board Secretary
Donna Ebanks