

Plattekill Public Library
Regular Board Meeting Minutes
May 10, 2023

The meeting was called to order at 7:07 pm with the Pledge of Allegiance.

Present: William Farrell, President; Joseph Egan, Vice President; Mark Cambalik, Trustee;
Betty Diorio, Trustee; Darren Lanspery, Director; Mayleen Torres-Rivera, Bookkeeper;
Donna Ebanks, Secretary

Excused: John Reynolds, Trustee; Jasmine Vazquez, Trustee; David Padilla, Trustee

Addition to Agenda: Discussion regarding special one-time bullet aid funds.

Public Comment: None

Correspondence: None

Financial Report:

The Treasurer's report was read and discussed.

- Motion to cash out the \$60,000 three-month CD and the \$150,000 six-month CD on their respective due dates; \$100,000 will be invested into a new six-month CD that will become due in November of 2023 and \$110,000 will be deposited into the corporate savings account. Motion made by W. Farrell and seconded by J. Egan. All were in favor and the motion passed.
- Motion to close the debit card account ending in 3260 was made by J. Egan and seconded by M. Cambalik. All were in favor and the motion passed.
- Motion to approve the April payroll was made by M. Cambalik and seconded by J. Egan. All were in favor and the motion passed.
- Motion to approve the following recommended transfers from the savings account: \$2,000 to the M&T debit card account; \$10,000 to the corporate general checking account; \$20,000 from the capital account to the corporate general checking; \$20,000 from savings to the corporate payroll account was made by J. Egan and seconded by B. Diorio. All were in favor and the motion passed.
- Motion to approve the checks pending audit including the Green Meadows Enterprises check for \$19,982 was made by M. Cambalik and seconded by J. Egan. All were in favor and the motion passed.
- Motion to approve the following new purchase orders: Cross Landscaping for 2023/2024 lawn maintenance and snow removal in the amount of \$3,250 and Green Meadows Enterprises for excavating in the amount of \$19,982 was made by J. Egan and seconded by M. Cambalik. All were in favor and the motion passed.

Secretary's Report:

- Motion to accept April 12, 2023, Regular Board Meeting minutes was made by J. Egan and seconded by M. Cambalik. All were in favor and the motion passed.
- Motion to accept April 24, 2023, Special Board Meeting minutes was made by B. Diorio and seconded by W. Farrell. All were in favor and the motion passed.

Director's Report:

The Director's report was read and discussed.

- AUD and 990 reports were completed by Nugent & Haeussler, P.C. and submitted to NY State
- Parking lot extension work is in progress
- AC units in the library have been cleaned
- Fire extinguisher inspection was completed
- Earth Day event on April 22 was sponsored by Southern Ulster Rotary and was very successful
- New laptop has been ordered and will be used by the Treasurer
- Summer Reading Program Kickoff event is scheduled for June 15 with "Story Laurie" performing

Committee Reports:

The Plans and Operations Committee met on May 1 and May 8; committee Chair Mark Cambalik briefed the Board.

The Building and Grounds Committee met on May 8; committee member Will Farrell briefed the Board.

Unfinished Business:

Discussion on purchasing a new shed.

New Business:

The Board discussed the following items:

- Ad Hoc Committee for planning the library's 50th Anniversary Celebration
 - 2023 Facility Plan
 - The Board discussed requesting special one-time bullet aid funds, available through state and local legislators, for specific projects. W. Farrell and B. Diorio will draft a letter for D. Lanspery's review by the May 12, 2023 deadline.
- Motion to approve forming a 50th Anniversary Celebration ad hoc committee was made by W. Farrell and seconded by B. Diorio. All were in favor and the motion passed.

- Motion to accept the Plattekill Public Library 2023 Facility Plan was made by J. Egan and seconded by M. Cambalik. All were in favor and the motion passed.

Adjournment:

- Motion to adjourn at 8:39 pm was made by M. Cambalik and seconded by B. Diorio.

Respectfully submitted by:
Board Secretary
Donna Ebanks