

Plattekill Public Library
Regular Board of Trustees Meeting Minutes
June 9, 2021

Note: This Board meeting was held virtually via GoToMeeting.

Meeting called to order at 7:05pm with the Pledge of Allegiance.

Present were: William Farrell, President; Joe Egan, Vice President; George Hickey, Trustee; Mark Cambalik, Trustee; Jasmine Vazquez, Trustee; Darren Lanspery, Director; Mayleen Torres-Rivera, Bookkeeper; Donna Ebanks, Secretary

Excused: Trustee Phil Johnson; Trustee John Reynolds will be arriving late.

Public Comment: None

Correspondence: None

Financial Report:

- Expenses remained within the budget for the month of May
- Approved capital improvements have been completed
- Working on 2022 budget with Darren for B&F Committee review
- There are no new purchase orders for approval

→ Motion to approve the May 2021 payroll was made by W. Farrell and seconded by G. Hickey; all were in favor and the motion passed.

→ Motion to approve the checks pending audit was made by W. Farrell and seconded by M. Cambalik; all were in favor and the motion passed.

John Reynolds arrived via GoToMeeting at 7:26pm.

→ Motion to approve the transfers as follows: \$1000 from the savings account to the debit card account; \$10,000 from savings to the general checking account; \$20,000 from the savings to the payroll account, was made by G. Hickey and seconded by M. Cambalik; all were in favor and the motion passed.

Secretary's Report:

→ Motion to accept the May 12, 2021 Regular Board meeting minutes was made by W. Farrell and seconded by G. Hickey; all were in favor and the motion passed.

Director's Report:

- Gutters have been installed
- Covid 19 cases are dropping in Ulster County
- Library has returned to regular pre Covid hours
- Registration for the Summer Reading Program begins on 7/21
- Petting Zoo event is scheduled for 7/10; this is a collaboration with local 4-H group
- Outdoor zoo themed evening Readaloud is scheduled for 6/10

- Motion to approve the hiring of two part time clerks, Rachel Crook and Jennifer Thompson, as specified by D. Lanspery to fill current vacancies, was made by G. Hickey and seconded by M. Cambalik; all were in favor and the motion passed.

Committee Reports:

The Technology Committee met on May 19th and the Policy Committee met on June 1st. Respective chairs, M. Cambalik and G. Hickey briefed the Board.

- Motion to approve \$2000 for the new website was made by W. Farrell and seconded by G. Hickey; all were in favor and the motion passed.
- Motion to approve Donna Davies to build our new website was made by W. Farrell and seconded by M. Cambalik; all were in favor and the motion passed.
- Motion to approve the following policies: Code of Ethics; Conflict of Interest; Freedom of Information; Freedom to Read and Freedom to View, and update the Policy Manual accordingly, was made by G. Hickey and seconded by M. Cambalik; all were in favor and the motion passed.
- Motion to approve the Covid 19 Reopening Policy and allow the Community Room to reopen in accordance with the policy, was made by G. Hickey and seconded by W. Farrell; all were in favor and the motion passed.

Unfinished Business:

New Business:

Darren has completed the annual 2020 Report to the Community.

- Motion to accept and publish the 2020 Annual Report to the Community was made by M. Cambalik and seconded by G. Hickey; all were in favor and the motion passed.

Adjournment:

- Motion to adjourn at 8:24pm.

Respectfully submitted by:
Secretary
Donna Ebanks