

Plattekill Public Library
Board of Trustees Meeting
June 13, 2019

The meeting was called to order at 7:05 PM with the Pledge of Allegiance.

Present were: Will Farrell, President; Luz Ledesma, Vice President; Valerie Smith, Trustee; Joe Egan, Trustee; David Padilla, Trustee; Rose Guerrieri, Trustee; George Hickey, Trustee; John Georghiou, Interim Director; Mayleen Torres-Rivera, Bookkeeper; Donna Ebanks, Acting Director/Secretary

Financial Report:

- N&H are near completion of the 2018-2019 financial audit and 990 reports
- Board vote needed to increase legal fees line item on the budget
- Budget spending is on track
- \$100,000 CD is maturing on 6/20/2019
- Warrant of checks was circulated for signatures

- Motion to approve the payroll was made by D. Padilla and seconded by G. Hickey. All were in favor and the motion passed.
- Motion to approve payment of the bills pending audit was made by V. Smith and seconded by L. Ledesma. All were in favor and the motion passed.
- Motion to approve purchase orders as follows: Travelers; SRP Demco; Albany Chair Lift; Workman's Comp policy; was made by G. Hickey and seconded by R. Guerrieri. All were in favor and the motion passed.

Public Comment:

None

Correspondence:

None

Secretary's Report:

- Motion to approve the April 11, 2019 Board meeting minutes was made by V. Smith and seconded by G. Hickey. All were in favor and the motion passed.
- Motion to approve the May 9, 2019 Board meeting minutes was made by J. Egan and seconded by G. Hickey; D. Padilla abstained. All others were in favor and the motion passed.

Acting Director's Report:

Was read and discussed.

Committee Reports:

- The Budget & Finance Committee met on May 22; minutes distributed by email prior to this Board meeting.
- Personnel Committee met on May 23. G. Hickey reviewed the details of that meeting.

Unfinished Business:

- Attorney R. Schofield responded to questions about the brokered M&T CD investments via confidential email.
 - R. Schofield has supplied the Board with a draft of improved bylaws for their review.
 - G. Hickey suggested a report be crafted outlining the steps that have been implemented based on the OSC's recommended corrective actions.
- Motion to table approving the facilities plan was made by G. Hickey. Motion retracted.
- Motion to table approving the facilities plan was made by V. Smith. Motion retracted.
- Motion to accept the facilities plan that J. Georghiou has submitted to the Board, was made by V. Smith and seconded by J. Egan. All were in favor and the motion passed.
- Motion to thank the family of our patron Rita Tarr, who recently passed away, for requesting that in lieu of flowers, donations be made to the Plattekill Library in Mrs. Tarr's memory was made by L. Ledesma and seconded by V. Smith. All were in favor and the motion passed.

New Business:

The Board engaged in a discussion regarding the purchase of the current Library property.

- 8:40pm: Motion to enter into Executive Session with the Interim Director's and the Acting Director's participation to discuss legal and personnel matters was made by J. Egan and seconded by L. Ledesma. All were in favor and the motion passed.

The Board came out of Executive Session at 9:28pm.

- Motion for the Oversight Committee to consult with the law firm of Thomas Drohan Waxman Petigrow & Mayle, LLP as needed was made by L Ledesma and seconded by W. Farrell; J. Egan abstained. All others were in favor and the motion passed.
- Motion to engage Attorney Sean Murphy to handle the real estate transaction was made by J. Egan and seconded by D. Padilla. On the vote:
Yes: J. Egan; W. Farrell; R. Guerrieri; G. Hickey; L. Ledesma; D. Padilla
No: V. Smith
The motion passed.
- Motion that W. Farrell write a letter to the Town letting them know that we are moving forward with the purchase, and then send the letter after the Board has reviewed it, was made by J. Egan and seconded by D. Padilla. All were in favor and the motion passed.
- Motion to authorize W. Farrell to ask Brooks & Brooks for a quote on the cost of a survey was made by L. Ledesma and seconded by J. Egan. All were in favor and the motion passed.

→ Motion to adjourn at 9:30 was made by J. Egan and seconded by R. Guerrieri. All were in favor and the motion passed.

Adjournment:

Donna Ebanks
Secretary