

Plattekill Public Library
Regular Board of Trustees Meeting Minutes
September 9, 2020

Note: This meeting was held virtually via GoToMeeting

The meeting was called to order at 7pm.

Present were: Will Farrell, President; Joseph Egan, Vice President; Valerie Smith, Trustee; Mark Cambalik, Trustee; John Reynolds, Trustee; Jasmine Vazquez, Trustee; Mayleen Torres-Rivera Bookkeeper; Darren Lanspery, Director; Donna Ebanks, Secretary.

Absent: George Hickey

Public Comment:

None

Correspondence:

Card received from a patron thanking the library for continuing to provide a robust Summer Reading Program.

Financial Report:

- Motion to approve the August payroll was made by V. Smith and seconded by M. Cambalik; all were in favor and the motion passed.
- Motion to approve payment of the bills pending audit was made by W. Farrell and seconded by V. Smith; all were in favor and the motion passed.
- Motion to approve the transfers as follows was made by J. Egan and seconded by W. Farrell: \$1000 from the savings account to the debit card account; \$10,000 from the savings account to the general checking account; \$20,000 from the savings to the payroll account. All were in favor and the motion passed.
- Motion to accept the warrant of checks was made by J. Egan and seconded by W. Farrell; all were in favor and the motion passed.

Secretary's Report:

- Motion to accept the August 12, 2020 Regular Board meeting minutes was made W. Farrell and seconded by J. Egan; all were in favor and the motion passed.

Director's Report:

Was read and discussed

- Library parking lot paving will take place on Saturday, September 19. The Library will close at 4pm on Friday, September 18 in preparation, and will reopen on Monday, September 21.
- Additional accommodations have been made for visitors wanting to use the library to complete the census.
- The Seniors have resumed using the Community Room by-weekly for Bingo. There is a maximum limit of 15 in attendance and social distancing measures are being followed.
- The August *Curbside Pickup Weekend Craft Pack* program was very successful.
- At the request of a patron, Darren provided computer training using Windows Quick assist. This format facilitated instruction while maintaining proper social distancing.
- Darren will be presenting a virtual program on September 24 called *24/7 Library*. This program will be a presentation of the many web-based resources available 24/7 to library card holders.
- There were 60 participants in the Summer Reading Program and 35 prizes were

distributed. In consideration of limited ability for community outreach due to Covid 19, the program was a success.

Committee Reports:

- Tech Committee met on August 25th; Chair M. Cambalik briefed the Board on the items discussed.
- Planning Committee met on September 2nd; Chair M. Cambalik briefed the Board.

Unfinished Business:

The annual budget and Trustee election will take place at the library on Tuesday, September 22, 2020 from 12pm to 9pm.

New Business:

Dates for upcoming Trustee trainings were distributed with the agenda

Adjournment:

- Motion to adjourn was made by J. Egan at 7:45pm and seconded by W. Farrell; all were in favor.

Respectfully submitted by:
Secretary
Donna Ebanks