

Plattekill Public Library
Regular Board of Trustees Meeting Minutes
August 12, 2020

Note: This meeting was held virtually via GoToMeeting

The meeting was called to order at 7pm.

Present were: Will Farrell, President; Joseph Egan, Vice President; Valerie Smith, Trustee; Mark Cambalik, Trustee; John Reynolds, Trustee; Mayleen Torres-Rivera Bookkeeper; Darren Lanspery, Director; Donna Ebanks, Secretary.

Absent: George Hickey; Jasmine Vazquez

Public Comment:

None

Correspondence:

None

Financial Report:

Items of note

- Expenses remain within budgeted amounts
 - New purchase order for Baker & Taylor in the amount of \$1,250 to cover DVD purchases; funds moved from Amazon media PO
- Motion to approve the July 2020 payroll was made by Valerie Smith and seconded by Joe Egan; all were in favor and the motion passed.
- Motion to approve payment of the bills pending audit was made by Valerie Smith and seconded by Will Farrell; all were in favor and the motion passed.
- Motion to approve the purchase order for Baker & Taylor in the amount of \$1,250 to cover the costs of DVDs was made by Valerie Smith and seconded by Will Farrell; all were in favor and the motion passed.
- Motion to approve the transfers of \$1,000 from the savings account to the debit card; \$10,000 from savings to the general checking account; \$20,000 from savings to payroll account, was made by Joe Egan and seconded by Mark Cambalik; all were in favor and the motion passed.
- Motion to accept the check warrant was made by Joe Egan and seconded by Mark Cambalik; all were in favor and the motion passed.

Secretary's Report:

- Motion to approve the July 15, 2020 Regular Board meeting minutes was made by Joe Egan and seconded by Mark Cambalik; all were in favor and the motion passed.

Director's Report:

Was read and discussed

- Use of public computers is active
 - MERV 13 filter has been installed in Community Room AC
 - Staff are following all NYS and CDC Covid 19 regulations
 - Summer Reading Program registration is active
- Motion to appoint Darren as the Clerk of the Election was made by Joe Egan and seconded by Will Farrell; all were in favor and the motion passed.
- Motion to appoint George Ruger as Chairperson of the election was made by Will Farrell

and seconded by John Reynolds; all were in favor and the motion passed.

- Motion to authorize the Director to hire two (2) Board of Election Clerks at the rate per the Election Timeline was made by Joe Egan and seconded by Mark Cambalik; all were in favor and the motion passed.

Committee Reports:

Personnel Committee met on 7/28

Long-term Planning Committee met on 7/29; Chair M. Cambalik briefed the Board

Building & Grounds Committee met on 8/10; Chair J. Reynolds briefed the Board

- The Budget & Finance Committee is recommending that there not be any increase to the annual budget.
- Motion to accept the budget as written was made by Mark Cambalik and seconded by Will Farrell; on the vote:
W. Farrell – yes; M. Cambalik – yes; J. Reynolds – yes; V. Smith – no.
Motion passed.
- Motion to accept the Ruiz Brothers for \$3,200 to do the parking lot sealing, with the money coming from the capital fund, to be replaced when the construction grant comes in was made by John Reynolds and seconded by Mark Cambalik; all were in favor and the motion passed.
- Motion to approve the tax cap override was made by Valerie Smith and seconded by Mark Cambalik; on the vote:
V. Smith – yes; J. Reynolds – yes; J. Egan – no; W. Farrell – no; M. Cambalik – abstained.
Motion failed

Unfinished Business:

New Business:

Schedule of Upcoming Trustee trainings was included with the agenda.

Executive Session:

- Motion to enter into Executive Session at 7:55pm with the Director's participation to discuss a possible legal matter involving a former employee and related legal correspondence was made by Joe Egan and seconded by John Reynolds; all were in favor and the motion passed.

Board came out of Executive Session at 8:20pm.

- Motion to pursue legal action regarding John Georghiou and money we feel he owes to the library was made by Will Farrell. No second of motion. Motion failed
- Motion to adjourn was made by Joe Egan

Adjournment: → Motion to adjourn was made at 8:25pm by Joe Egan and seconded by John Reynolds.

Respectfully submitted by:

Secretary

Donna Ebanks