

Plattekill Public Library
Regular Board of Trustees Meeting Minutes
April 8, 2020

Note: This meeting was held virtually via GoToMeeting
Amended at 5/13/2020 BOT Meeting

The meeting was called to order at 7:15 pm.

Present were: Will Farrell, President; Joe Egan, Vice President; Valerie Smith, Trustee; George Hickey, Trustee; Mark Cambalik, Trustee; Jasmine Vazquez, Trustee; Mayleen Torres-Rivera Bookkeeper; Darren Lanspery, Director; Donna Ebanks, Secretary.

Excused: John Reynolds

Public Comment:

None

Correspondence: None

Financial Report:

- Expenses and payroll are typical
- The following purchase orders required a motion for approval:
 - Cross Landscaping in the amount of \$2500 for lawn maintenance
 - Hartford Insurance disability and FPL quarterly premium for \$1200
 - Dell Computers for \$1,676.99
 - American Alarm \$1980

- Motion to pay the March payroll was made by Joe Egan and seconded by George Hickey; all others were in favor and the motion passed.
- Motion to approve the purchase orders as listed on the Treasurer's report was made by Valerie Smith and seconded by Joe Egan; all were in favor and the motion passed.
- Motion to approve the checks pending audit was made by Joe Egan and seconded by Mark Cambalik; all were in favor and the motion passed.
- Motion to approve the transfers as stated in the Treasurer's report was made by Joe Egan and seconded by George Hickey; all were in favor and the motion passed.

Secretary's Report:

- Motion to accept the March 11, 2020 Regular Board meeting minutes was made by Joe Egan and seconded by George Hickey; all were in favor and the motion passed.

Director's Report:

- Stewarts Holiday Match Grant was received
- Rotary Club volunteers cleared brush from side of building
- New phones have been installed
- Virtual story hour begins on April 9

Committee Reports:

Building & Grounds Committee met on March 19; minutes were sent via email prior to this meeting.

- Motion to allow the Building & Grounds Committee to move forward on the Facility Plan was made by Joe Egan and seconded by George Hickey. Valerie Smith abstained. All others were in favor and the motion passed.

Playground Eagle Scout Project:

Scout is looking to remove some of the old playground equipment and install updated equipment along with other improvements.

Unfinished Business:

- D. Lanspery reported on the current Ulster County COVID-19 statistics
 - New York Governor's mandates requires library to be closed until April 29
 - Discussion of employee's pay during COVID -19 closure
 - Discussion on development of a policy concerning state of emergency situations
 - G. Hickey will schedule a Policy Committee meeting re annual review of policies
- Motion to continue to pay employees until the next Board meeting in May, was made by George Hickey and seconded by Valerie Smith, all were in favor and the motion passed.

New Business:

Eagle Scout playground project and related insurance issues were addressed under Committee Reports.

Adjournment:

- Motion to adjourn at 8:12pm was made by Joe Egan and seconded by George Hickey; all were in favor and the motion passed.

Respectfully submitted by:

Secretary
Donna Ebanks