

Amended
Plattekill Public Library
Regular Board of Trustees Meeting Minutes
January 9, 2020

The meeting was called to order at 7:01 pm with the Pledge of Allegiance.

Present were: Will Farrell, President; Joe Egan, Vice President; Trustee, Valerie Smith; Trustee; George Hickey, Trustee; John Reynolds, Trustee; Mark Cambalik, Trustee; Darren Lanspery, Director; Mayleen Torres-Rivera, Bookkeeper; Donna Ebanks, Secretary.

Absent: Trustee; David Padilla

Members of the public: Lisa Hickey and Paul Daniels

Public Comment:

None

Welcome PPL Friends:

Ben Antzak, President; FOPL Board members: Rose Guerrieri; Betty Diorio.

The Library Board engaged in a discussion with the Friends regarding making improvements to the appearance of the Community Room.

Correspondence: None

Financial Report:

Items of Note

- New Budget has been updated
 - Creation of 2020 purchase orders is in progress
 - Budget has been created in QuickBooks
- Motion to transfer \$15,000 from the savings account to the capital account was made by J. Egan and seconded by M. Cambalik; all were in favor and the motion passed.
- Motion to transfer \$13,000 from checking to the contingency fund was made by J. Egan and seconded by M. Cambalik; all were in favor and the motion passed.
- Motion to approve the December payroll was made by V. Smith and seconded by G. Hickey; all were in favor and the motion passed.
- Motion to approve the checks pending audit was made by W. Farrell and seconded by J. Egan; all were in favor and the motion passed.
- Motion to approve purchase orders as listed was made by V. Smith and seconded by G. Hickey; all were in favor and the motion passed.

Secretary's Report:

- Motion to keep the minutes to a summarized format was made by W. Farrell and seconded by J. Egan. On the vote: Yes- WF; JE; MC; JR; GH. NO – VS.
Motion passed.

- Motion to accept the December 12th Regular Board Meeting minutes was made by G. Hickey and seconded by J. Reynolds; all were in favor and the motion passed.

Director's Report

Was read and discussed:

Darren will be attending Library Advocacy Day in Albany on February 25th.

- Motion to approve February as Food for Fines month was made by W. Farrell and seconded by G. Hickey; all were in favor and the motion passed.

Committee Reports:

The Building & Ground Committee met on January 9, 2020.

Unfinished Business:

- Motion to approve ADT provisionally on equipment and the engagement of monthly service with the applied discount of twenty percent, as indicated in the attached ADT quote, was made by G. Hickey and seconded by J. Egan; all were in favor and the motion passed. (*Amended to include ADT quote*)
- Motion to have Boy Scout Troop remove brush on Library property as a Community Service Project was made by G. Hickey and seconded by M. Cambalik; all were in favor and the motion passed.
- Motion to table the discussion on bill submitted by J. Egan was made by M. Cambalik and seconded by G. Hickey; all were in favor and the motion passed.
- Motion to ask John Georghiou to repay all money paid over \$4,000 was made by M. Cambalik and seconded by G. Hickey on the vote: Yes – MC; GH; JR; WF; JR.
Abstentions: VS. The motion passed.

New Business

Noted:

Annual review of Library policies is pending.

The Friends met on December 11, 2019; staff liaison's report sent out prior to this meeting.

Adjournment:

- Motion to adjourn was made at 9:42pm by W. Farrell.

Respectfully submitted by:

Secretary

Donna Ebanks